

## **Instructions to Authors**

The instructions to authors is divided in three sections

- Pre-Submission information – Authors are advised to read these policies
- How to prepare manuscript – Guidelines to prepare manuscript
- Pre-submission Checklist – Make sure to check it for efficient processing

### **1. Pre-Submission Information**

Enviro Dental Journal (EDJ) is an open access journal. It follows guidelines defined by:

- [COPE](#) (Committee on Publication Ethics)
- [DOAJ](#) (Directory of Open Access Journals)
- [ICMJE](#) (International Committee of Medical Journal Editors)
- [WAME](#) (World Association of Medical Editors)

We suggest authors to make themselves aware of policies on ethical publishing practices defined by the above-mentioned organizations.

Enviro Dental Journal (EDJ) advises the authors to read carefully following policies:

#### **a. Article Processing Charges**

The Article Processing Charges for the year 2021 is waived off.

#### **b. Licensing / Copyright Policy:**

As open access journal Enviro Dental Journal (EDJ) follows the [Creative Commons Attribution 4.0 International License](#)

#### **c. Statement of Informed Consent**

Individual participants in studies have, the right to decide what happens to the (identifiable) personal data gathered, to what they have said during a study or an interview, as well as to any photograph that was taken.

The manuscripts that include details, images, or videos relating to individual participants, written informed consent for the publication of these must be obtained from the participants (or their parent or

legal guardian in the case of children under 16) and a statement to this effect should appear in the manuscript. If the participant has died, then consent for publication must be sought from the next of kin of the participant. Documentation showing consent for publication must be made available to the Editor on request. In cases where images are entirely unidentifiable and there are no details on individuals reported within the manuscript, consent for publication of images may not be required. The final decision on whether consent to publish is required lies with the Editor.

#### **d. Ethics in publishing**

Enviro Dental Journal (EDJ)'s Publication Ethics and Publication Malpractice Statement is based, in large part, on the guidelines and standards developed by the Committee on Publication Ethics (COPE). [Click here to view journals Publication Ethics and Publication Malpractice Statement.](#)

#### **e. Conflict of interest**

All authors are requested to disclose any conflict of interest including any financial, personal or other relationships with other people or organizations that can influence their work.

The conflict of interest is filled in a section in copyright form.

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#### **f. Declaration of Funding Sources:**

Please provide the source of financial support if any in the acknowledgement section.

#### **g. Plagiarism**

By submitting articles to Enviro Dental Journal (EDJ) the author attests the following:

1. None of the part of manuscript is plagiarized from other sources
2. Proper reference is provided for all contents extracted from other sources

Strong action will be taken against cases of plagiarism. The journal is a member of crossref and uses [ithenticate plagiarism detection tool](#) for each article.

Read the [Journal's Plagiarism policy by clicking here.](#)

#### **h. Correction and Retraction Policy**

##### **1. Corrections**

Corrections are published if the publication record is seriously affected with regard to the accuracy of published information. Corrections are published in the subsequent issue under Corrections and addendum.